



# Government of West Bengal

## MIRIK GOVERNMENT POLYTECHNIC,

Nije Gaon, Ward No.1, Mirik, Dist. Darjeeling – 734 214

### INFORMATION AND ADMISSION GUIDELINES FOR ACADEMIC SESSION 2023-2024

Mirik Government Polytechnic is a newly established Government Engineering Institution which is approved by All India Council for Technical Education (AICTE) (a statutory body of Govt. of India) and this Institute offers 3 years full time Diploma courses in Engineering all of which are affiliated to West Bengal State Council of Technical & Vocational Education and Skill Development (WBSCT&VE&SD). Mirik Govt. Polytechnic has started its journey from the Academic Session 2021-2022 with an expectation to grow and excel in the field of Engineering and Technology.

#### LOCATION:

The Institute is located in Nije Gaon, Ward No.1, Mirik, Dist. Darjeeling, West Bengal PIN 734214. Vast area around this Polytechnic is surrounded by tea garden and this place is nearer to Turbo Tea Factory. This Institute can be approached via Rishi Road using Local Taxis which are available for commuting from Mirik Town/Mirik Lake to reach the Institute.

#### COURSES OFFERED:

The following AICTE approved courses are offered for the Academic Session 2023-2024:

1. **Three Years Full Time Diploma in Computer Science and Technology**
2. **Three Years Full Time Diploma in Electronics and Telecommunications Engineering**
3. **Three Years Full Time Diploma in Travel and Tourism**

The Diploma courses are running through Semester System according to the guideline and syllabus framed by WBSCT&VE&SD, where each year's course is divided in two semester and candidates will have to appear in the State Council Examination after completion of each semester. The exams are normally held during the months of May-June (*Odd Sem.*) and Nov-December (*Even Sem.*) of every year.

#### INTAKE:

##### APPROVED INTAKE CAPACITY FOR 1<sup>ST</sup> YEAR:

COURSE	INTAKE
Diploma in Computer Science and Technology	60
Diploma in Electronics and Telecommunications Engineering	60
Diploma in Travel and Tourism	60

##### APPROVED INTAKE CAPACITY FOR LATERAL ADMISSION IN 2<sup>ND</sup> YEAR:

COURSE	INTAKE
Diploma in Computer Science and Technology	6
Diploma in Electronics and Telecommunications Engineering	6
Diploma in Travel and Tourism	6

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## ELIGIBILITY CRITERIA FOR ADMISSION:

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### 1. Candidates must be Indian citizen.

### 2. For 1<sup>st</sup> year Diploma course :

Candidates must have passed secondary or equivalent examination with English, Physical Science and Mathematics with 35 % marks (without rounding up) in aggregate (excluding additional subject). Mathematics, Physical Science (Science) and English are mandatory subjects in the qualifying examination and a candidate must acquire at least pass marks in all the three subjects as per his/her secondary board.

### 3. For 2<sup>nd</sup> year Diploma course through Lateral Entry :

Maximum 10 % of sanctioned intake (i.e. 6 (six) seats in each (i) Diploma in Computer Sc. and Tech. (ii) Diploma in Electronics and Telecommunications Engg. And (iii) Diploma in Travel and Tourism) will be filled on super-numerary basis from the students passing (10+2) Vocational HS (from WBSCT&VE&SD) **OR** 2 years ITI at a stretch after Madhyamik / equivalent exam **OR** (10+2) HS with Physics & Chemistry as compulsory subjects along with Mathematics/biology **OR** (10+2) Science with Mathematics as one of the subjects.

### 4. Candidates (other than PWD candidate) must satisfy medical fitness prescribed below.

Medical certificate(s) from Registered Medical Practitioner(s) are to be produced by the candidates at the time of selection for the purpose.

**Medical Fitness:** candidates seeking admission to the course should possess good health and physique with sound mind. They should not be suffering from any disease or have any mental infirmity.

#### **Allowable Defects in Eyesight:**

- Myopia or Myopic Astigmatism: Total strength of correcting lens not exceeding 3.5 Dioptre and acuteness of vision after correction (a) 6/9 in one eye (b) 6/6 in another.
- Hypermetropia not exceeding 14 Dioptre or Hypermetropic Astigmatism: strength of correcting lens not exceeding 4 Dioptre and acuteness of vision after correction (a) 6/9 in one eye (b) 6/6 in another.

## AGE:

There is no upper age limit; however, **Date of Birth of the candidate should not be after 01-07-2008.**

## MODE OF SELECTION:

(Ref: Govt. Order Issue No. I/202966/2022, dated, 02-06-2022, issued by the Special Commissioner, TET&SD Department, Govt. of West Bengal)

- Admission in all categories will be completely on the basis of marks obtained in Madhyamik /equivalent exam (for 1<sup>st</sup> year admission) and the marks obtained in (10+2) Vocational HS / 2 years ITI / HS with Physics, Chemistry and Mathematics or Biology / HS Science with Mathematics (for 2<sup>nd</sup> year Lateral admission).
- 70 % of total seats in each branch will be filled up by the candidates of three Hill Sub-Divisions of Darjeeling District viz. Mirik, Kurseong, Darjeeling (Sadar) and Kalimpong District under GTA.
- Remaining 30 % of total seats in each branch will be filled up by the candidates of Districts of Darjeeling and Kalimpong including Siliguri Sub-Division of Darjeeling District. 50 % of these seats will be reserved for female candidates. Female seats will be converted to male seats in case of non-availability of sufficient number of Female candidates .
- For the purpose of (2) and (3) above, it is clarified that a candidate shall be deemed to be a resident of a particular sub-division if he/she had passed out from a school located in that sub-division.
- The admission of candidates belonging to SC, ST, OBC-A, OBC-B and PWD categories will be as per existing Government norms. **SC/ST/OBC candidates must produce a Provisional Certificate issued by the S.D.O. if original is not issued.**
- When the process of manual Counselling is over, seats remaining vacant may be made open for candidates from all districts of West Bengal. Similarly, transfer of 2<sup>nd</sup> year GTA students studying



outside GTA may be allowed in the vacant seats. All consequent vacant seats may be allotted as per the merit list of JEXPO and VOCLET as the case may be.

7. At the same time, if there is any application of student from GTA area pending, same may be given priority.

### HOW TO APPLY:

1. Eligible Candidates must apply Online through links provided in the website of Mirik Government Polytechnic (<https://polytechnic.wbtetsd.gov.in/mirikgovpoly>) from 12-06-2023 to 06-07-2023 (upto 12:00 midnight). Application fee has been waived for the year 2023. No Offline Application Form will be available.

**IMPORTANT NOTE:** The candidates MUST note that the information provided & submitted by the candidate in their Online Form will be treated as FINAL. Claims or plea for any kind of error corrections SHALL NOT BE entertained under any circumstances. If, during verification, any erroneous entry is detected, then the candidature of the candidate shall be summarily rejected without any prejudice. The decision of the Principal/Principal-in-Charge and/or Admission Committee shall be final.

2. Appropriate & clearly legible scanned Documents (strictly in pdf format only) must be uploaded during submission of ONLINE application. EXTREME CARE MUST BE TAKEN WHILE UPLOADING ELIGIBILITY DOCUMENTS. Submission / uploading of WRONG document shall lead to cancellation of application.
3. After successful online submission of the Application Form, a copy of the response form received in their respective email must be printed and the same print-out must be submitted to the office at the time of reporting during counselling/admission.
4. **ONLY ONE FORM SHOULD BE SUBMITTED PER CANDIDATE.** Duplicity / more than one application by the same candidate may lead to total cancellation of their application.

## ESSENTIAL DOCUMENTS AND ADMISSION FEE

- A. Candidates must submit the Self-Attested copies of following documents during admission and bring along the same documents in original for verification:
  1. Birth Certificate/Admit Card of Madhyamik / equivalent examination as age proof.
  2. Marksheet of Madhyamik / equivalent examination **for admission in 1<sup>st</sup> Year.**
  3. Marksheet of Vocational H.S. / I.T.I. / (10+2) H.S. examination **for admission in 2<sup>nd</sup> Year (Lateral Entry).**
  4. Copy of School Leaving Certificate (Issued by the Principal/Head Master/Head Mistress of School)
  5. Aadhar Card of the Candidate (if any).
  6. Voter Identity Card of Candidate's Father / Mother.
  7. SC / ST Certificate (**For Reserved Category only**).
  8. Medical Certificate (mentioning the physical disability) issued by the competent authority of Govt. (**for PWD candidates only**).
  9. Residential Certificate (**Issued by the authority not below the Rank of BDO**) --- In Original to be submitted.
  10. Anti-Ragging Affidavit (Format given below—Annexure-I and Annexure-II) --- In Original to be submitted.
  11. Medical Certificate in Prescribed Format (Format given below – Annexure-III) --- In Original to be submitted.
- B. Two copies of recent passport size photograph of the candidate are required during Admission.
- C. Admission Fee: Rs. 1400 /- (Rupees one thousand four hundred) only.



## KEY DATES AND INFORMATION

It is hereby notified that the admission of students to the 1<sup>st</sup> Year and 2<sup>nd</sup> Year (LATERAL ENTRY) of three years Diploma in Engineering / Technology for the Academic Session 2023-2024 will be held at Mirik Government Polytechnic, Mirik as per the following schedule:

1.	Date of availability of Online Application Form:	From <b>12-06-2023</b> to <b>06-07-2023</b> Link shall be available at: <a href="http://www.webscte.co.in">www.webscte.co.in</a> OR <a href="https://polytechnic.wbtetsd.gov.in/mirikgovpoly">https://polytechnic.wbtetsd.gov.in/mirikgovpoly</a>
2.	Last Date of online submission of Application Form:	<b>06-07-2023 (up to 12:00 midnight)</b>
3.	Display of Merit List :	<b>14-07-2023 (after 2:00 PM)</b> on Notice Board of <b>Mirik Govt. Polytechnic &amp; websites</b>
4.	Reporting for Document Verification & Admission (1 <sup>st</sup> Round Counseling):	<b>17-07-2023 to 19-07-2023 (from 11:00 AM to 4:00 PM) (for 1<sup>st</sup> year) and 20-07-2023 to 21-07-2023 (from 11:00 AM to 4:00 PM) (for 2<sup>nd</sup> year through Lateral Entry)</b> <b>(Seat/Discipline Allotment will be done during admission as per Merit Rank of the candidate and the availability of vacant seats)</b>

\* *The cost of the Admission Form is Rs. 500/- (Rupees Five Hundred Only).*

\* *Kindly refer to the Admission Guidelines for link to the Admission Form and the details of the process for Submission of Forms.*

\* *It is to be noted that the information furnished by the applicant while filling the Online Form will be treated as final and no further corrections will be entertained after submission.*

\* *Fee to be deposited at the time of admission is Rs. 1400/- including cost of Admission Form.*

**LINK FOR ONLINE APPLICATION FORM (for 1<sup>st</sup> year Admission) for MIRIK GOVERNMENT POLYTECHNIC, MIRIK:** <https://forms.gle/XUQJsitWvMeyhXMd7>

**LINK FOR ONLINE APPLICATION FORM (for 2<sup>nd</sup> year Admission – Lateral Entry) for MIRIK GOVERNMENT POLYTECHNIC, MIRIK:** <https://forms.gle/WJjxknHwB9dX8Kw26>

For any query or information, the following person may be contacted during 10:00 AM to 4:00 PM from 12-06-2023 to 06-07-2023 (excluding Sunday and Holiday):

**Sri Subham Dukpa, Lecturer-in-Electrical Engg. (Mobile No. 7047408768)**

**Applicants may visit the following websites for information and updates.**

- 1) [www.webscte.co.in](http://www.webscte.co.in)
- 2) <https://polytechnic.wbtetsd.gov.in/mirikgovpoly>

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*(Dr. Joydeep Bhattacharya)*  
**Principal-in-Charge,**  
**Mirik Govt. Polytechnic, Mirik,**  
**Dist. Darjeeling – 734214.**

Undertaking from students (Annexure I) & their parents/guardian (Annexure II) will have to be submitted positively at the time of admission as per the directive contained in the anti-ragging verdict by the Hon’ble Supreme Court

**ANNEXURE I**

**AFFIDAVIT BY STUDENT**

A recent passport size coloured photo of the student is to be affixed in this space and self-attested

1. I, ..... (full name of student with admission/registration/enrolment number) S/o D/o Mr./Mrs./Ms....., having been admitted to .....(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case. I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

**Declared this .....day of .....month of.....year.**

**Signature of deponent** \_\_\_\_\_

**Name:** \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed of misstated therein.

Verified at.....(place).....on this the .....(day).....of.....(month).....(year).....

**Signature of deponent** \_\_\_\_\_

Solemnly affirmed and signed in my presence on this the.... (day)....of.... (month).....(year).....after reading the contents of this affidavit.

**OATH COMMISSIONER**



**ANNEXURE II  
AFFIDAVIT BY PARENT/GUARDIAN**

1. I, Mr./Mrs./Ms.....(full name of parent/guardian)father/mother/guardian of .....(full name of student with admission/registration/enrolment number....., having been admitted to .....(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

**Declared this .....day of .....month of.....year.**

**Signature of deponent** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone/Mobile No.:** \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the .....(day).....of.....(month).....(year).....

**Signature of deponent**

Solemnly affirmed and signed in my presence on this the....(day)....of....(month),...  
.....(year).....after reading the contents of this affidavit.

**OATH COMMISSIONER**

**CERTIFICATE OF MEDICAL FITNESS**

NAME (IN BLOCK LETTERS): \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_

HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ CHEST: \_\_\_\_\_

HEART & LUNGS: \_\_\_\_\_

VISION: L: \_\_\_\_\_ R: \_\_\_\_\_

COLOUR VISION: \_\_\_\_\_

HEARING: \_\_\_\_\_

REMARKS: \_\_\_\_\_

I CERTIFY THAT I HAVE CAREFULLY EXAMINED SRI/SMT. \_\_\_\_\_

SON/DAUGHTER OF SRI \_\_\_\_\_ WHO HAS SIGNED IN

MY PRESENCE. HE / SHE HAS NO MENTAL AND PHYSICAL DISEASE AND IS FIT.

\_\_\_\_\_

SIGNATURE OF THE CANDIDATE

PLACE:

DATE:

\_\_\_\_\_

SIGNATURE OF MEDICAL OFFICER/PRACTITIONER  
WITH LEGIBLE SEAL

REGISTRATION No. \_\_\_\_\_